



WYOMING STATE FAIR BOARD OF DIRECTORS MEETING

Wyoming State Fairgrounds
State Fair Office, Conference Room & Via Call In

400 W Center Street
Douglas, WY

January 14th, 2024
10:00am MST

Call In Information: 877 278 2734; pin #795536

- I. – 10 am - CALL TO ORDER

- II. - ROLL CALL
 - A. Introduction of new Board Members
 - B. Introduction of existing Board and WSF Staff
 - C. Introduction of Guests

- III. - APPROVALS
 - A. Approval of Agenda

Motion: _____ Second:
 - B. Approval of Minutes

Motion: _____ Second:
- IV. - PUBLIC COMMENT
Please note that public comments are limited to 5 minutes per person.

- V. – GENERAL MANAGER REPORT – Courtney Conkle
- VI. – PARTNERSHIPS & EVENTS COORDINATOR REPORT – Jarrod Robles
- VII. – OPERATIONS SUPERVISOR REPORT – AJ Deines
- VIII. – FUNDRAISING & REVENUE GENERATION REPORT – Rindy West

- IX. - 2025 COMMITTEE REPORTS
 - A. State Fair – Director Miyamoto
 - B. Ad Hoc Endowment Auction – Director Price
 - C. Facilities – General Manager Conkle
 - D. Finance/Budget – Director Boner and Robin Cross
 1. Balance Sheet
 2. Profit and Loss by Class
 - E. Personnel/Rules – Director Boner
 - F. Marketing/Promotion/Planning Events – Director Shober and Kota Provence
 - G. Youth Show Committee – Director Berger

X. - ACTION ITEMS

1. Election of (3) Board Members to Serve on the Executive Committee alongside the Chair & Vice-Chair (can be nominated as a slate):

Position 1

Motion: _____ Second:

Position 2

Motion: _____ Second:

Position 3

Motion: _____ Second:

6. Nomination and Election of 2025 Wyoming State Fair Board Committees

1. State Fair
2. Ad Hoc Endowment Auction
3. Facilities
4. Finance/Budget
5. Personnel/Rules
6. Marketing/Promotion/Planning Events
7. Youth Show Committee

Motion: _____ Second:

XI.- OLD BUSINESS

XII.- NEW BUSINESS

XIII.- ADJOURN

*Note: this draft agenda is subject to revision and all times listed are tentative and are subject to change.