



WYOMING STATE FAIR BOARD OF DIRECTORS MEETING

Wyoming State Library
Conference Room & Via Call In
2800 Central Ave.

Cheyenne, WY 82001

October 28th, 2024

11:00am MST

Call In Information: 877 278 2734; pin #795536

I. – 11 am - CALL TO ORDER

II. - ROLL CALL

A. Introduction of Guests

III. - APPROVALS

A. Approval of Agenda

Motion: _____ *Second:* _____

B. Approval of Minutes – October 28th, 2023

Motion: _____ *Second:* _____

C. Approval of Minutes – December 20th, 2023

Motion: _____ *Second:* _____

IV. - PUBLIC COMMENT

Please note that public comments are limited to 5 minutes per person.

V. - GENERAL MANAGER REPORT – Courtney Conkle

VI. - OPERATIONS SUPERVISOR REPORT – AJ Deines

VII. - FUNDRAISING & REVENUE GENERATION REPORT – Rindy West, Raiser Consulting

VIII. - EXHIBITS DEPARTMENT REPORT – Sara Doyle

IX. - 2024 COMMITTEE REPORTS

A. State Fair – Director Miyamoto

B. Ad Hoc Endowment Auction – Director Price

C. Facilities – Director Bridges

D. Finance/Budget – General Manager Conkle for Director Barks

1. 0801 Executive Summary

2. 0801 State Fair Budget FYTD through January

3. 0850 State Fair Board Budget FYTD through January

4. 0803 Non-Fair Budget FYTD through January

5. Proposed Fairtime Revenue Handling Procedures

6. Proposed Non-Fairtime Revenue Handling Procedures

E. Personnel/Rules – Director Boner

F. Marketing/Promotion/Planning Events – Director Shober

G. Youth Show Committee – Director Berger

H. Sponsorship Ad Hoc Committee – Director Tregemba

X.- OLD BUSINESS

XI.- NEW BUSINESS

XII.- ADJOURN

*Note: this draft agenda is subject to revision and all times listed are tentative and are subject to change.