



**WYOMING STATE FAIR
BOARD OF DIRECTORS MEETING**

Wyoming State Fairgrounds
State Fair Office, Conference Room
400 W Center Street

Douglas, WY

June 9th, 2020

10:00am MST

Call In Information: 877 278 2734; pin #795536

I. - 10 am - CALL TO ORDER

A. Introduction of Guests

II. - ROLL CALL

III. - APPROVALS

A. Approval of Agenda

Motion: _____ *Second:* _____

B. Approval of Minutes

Motion: _____ *Second:* _____

IV. - PUBLIC COMMENT

Please note that public comments are limited to 5 minutes per person.

V. - 2020 WYOMING STATE FAIR REVIEW AND DISCUSSION

A. Health & Safety Plan and COVID-19 Post Fair Update

B. Financial Review

C. Marketing/Media Activation Report

D. Superintendent Reports

VI. - 2020 COMMITTEE REPORTS

A. State Fair/ Endowment

B. Facilities

C. Finance/Budget

- **FINACIAL REPORTS**

1. -State Fair Budget YTD through August
2. -State Fair Board Budget YTD through August
3. -Non Fair Budget YTD through August
4. -Endowment Fund YTD through August

D. Personnel/Rules

E. Marketing/Promotion/Planning Events

VII. -COVID-19 EVENT CANCELATIONS REVENUE LOSS SPREADSHEET

(The most updated spreadsheet will be distributed at the board meeting)

VIII. - GENERAL MANAGER REPORT

IX. - ASSISTANT MANAGER REPORT

X. - MAINTENCE REPORT

XI. - OLD BUSINESS

A. Any Old Business

XII. - NEW BUSINESS

A. 2021 RFPs Needing to be Released

B. 2021 Fair Planning Calendar (Year Round)

C. 2021 Over \$1,500 Contracts

D. Proposed 2021 Fair Season Contractual Procedures

XIII. - ACTION ITEMS

1. Nomination and Election of 2021 Wyoming State Fair Board Chair

Motion: _____ *Second:* _____

2. Nomination and Election of 2021 Wyoming State Fair Board Chair

Motion: _____ *Second:* _____

XIV. - AJOURN