

# WYOMING STATE FAIR AND RODEO DISPLAY OR SALES SPACE APPLICATION FOR 20



P.O. Drawer 10 \* Douglas, WY 82633  
Phone (307) 358-2398 • Fax (307)358-6030  
Website: www.wystatefair.com

New Application Processing Fee: \$20.00 REQUIRED  
**CASHIER'S CHECK, CASH OR CREDIT CARDS ONLY**

## (COMPLETE BOTH SIDES)

This **APPLICATION** for space is hereby prepared and submitted to the **WYOMING STATE FAIR** for consideration in allocating space for the **WYOMING STATE FAIR**.  
**Vendors to be ready to open by 11:00am, Opening day of the fair**

### WHAT ARE YOUR SPACE REQUIREMENTS?

(All fees are subject to change unless otherwise noted in final signed contract)

- Covered Commercial:** 10' x 10' \$275
- Outside Commercial:** 20' x 30' \$325 (Price includes one 20 amp/120v hookup, any additional needs will be charged accordingly. \$45 for each additional 20 amp; \$70.00 for 30 amp (if available)  
\*See back of this form for more electrical information.
- Farm & Ranch:** 50' x 25' \$500
- Food Concession:** Food Court \$1,100.00 or Grandstand full meal space \$1,300.00
- Impulse Food Concession:** 20' x 30' \$600  
(Impulse Food space is defined in WSF Commercial Exhibitor Policies and Procedures Handbook).
- MIDWAY** camping fee **within designated vendor space. Must pay camping fee if you stay on Midway. OR**
- Campground: Season camping \$200.00 (Day before opening day to day after closing) or Daily \$50.00/per day

The undersigned certifies that all questions have been answered correctly.

### PLEASE TYPE OR PRINT ALL INFORMATION

Name of Company \_\_\_\_\_

Company Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Company Phone \_\_\_\_\_ and Fax # \_\_\_\_\_

Name of Contact Person (PLEASE PRINT) \_\_\_\_\_  
or Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ and Cell # \_\_\_\_\_

Email address: \_\_\_\_\_ Website: \_\_\_\_\_

**\*NOTE: All space requested must include total footage needed by applicant for awnings, tanks, trailer tongues, overhangs, tent ropes & stakes, etc.**

**LIST ALL ITEMS you wish considered for display or sale from this space.  
(Wyoming State Fair management reserves the right to approve or disapprove items for display or sale.)**

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***You must include a current picture or sketch of your proposed display or concession with this application.***

**All concession trailers, tents and exhibit areas MUST be clean, orderly, safe and presentable to the public and MUST meet all State rules and regulations. Wyoming State Fair management reserves the right to approve or disapprove space rental.**

**WHAT UTILITIES WILL YOU NEED?**

- 120V Electricity (One 120v/20 amp included in booth rental, anything more than one will be an additional charge of \$45.00 for 20 amp; \$70.00 for 30 amp (if available))
- 240V Electricity Specify amperage: \_\_\_\_\_  
(Additional charge of \$115.00 to applicant; must be paid for on day of hookup.)
- Special electrical request (Additional charge to applicant, priced on request if available) (Specify)

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***ELECTRICAL SERVICE CALLS AFTER INITIAL HOOK-UP ARE THE FINANCIAL RESPONSIBILITY OF THE VENDOR IF THE CALL(S) IS DUE TO OVERLOADED OR UNAPPROVED USE OF AVAILABLE ELECTRICAL POWER. (NO EXCEPTIONS).***

**INSURANCE**

***Insurance coverage in the amount of \$500,000 general liability will be required listing Wyoming State Fair as the Certificate Holder.***

***Proof of insurance must be filed with the Wyoming State Fair office.***

***All food concessions will be required to provide product liability insurance, as well. All insurance policies must be submitted in advance, by July 1st in the year you wish to attend fair.***

**REFERENCES - List name, address, and phone number of another fair or event you worked with (within past 12 months).**

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**Signature** \_\_\_\_\_

\_\_\_\_\_  
**DATE**

**Mail this application to the address listed on the front.  
\$20.00 APPLICATION PROCESSING FEE REQUIRED WITH THIS APPLICATION  
**PAYABLE BY CASHIER'S CHECK, CASH OR CREDIT CARD ONLY****

By entering into this Agreement the Subscriber agrees to have their credit card billed for completion of transaction. If the credit card is denied, WSF will attempt to contact the Subscriber to arrange alternative payment, however it will be the sole responsibility of the Subscriber to arrange alternative payment.

This disclaimer of liability applies to any damages or loss caused by any failure to performance, error, omission, interruption, deletion defect, delay in operation or transmission, computer virus, communication line failure, theft or destruction or unauthorized access to, alteration of, or use of record, whether for breach of contract, tortuous behavior, negligence, or under any other cause of action, subscriber specifically acknowledges that State of Wyoming, State Fair Division is not liable for the defamatory, offensive or illegal conduct of other subscribers or third-parties and that the risk of loss from the foregoing rests entirely with subscriber.

You will be notified if there is space available, total fees, and when deposit money will be required.  
Contracts issued only after it is determined space is available.