



**WYOMING STATE FAIR
BOARD OF DIRECTORS MEETING**

Wyoming State Fairgrounds
State Fair Office, Conference Room & Via Call In
400 W Center Street
Douglas, WY
September 14th, 2021
10:00am MST
Call In Information: 877 278 2734; pin #795536

- I. - 10 am - CALL TO ORDER**

- II. - ROLL CALL**
 - A. Introduction of Guests

- III. - APPROVALS**
 - A. Approval of Agenda

Motion: _____ *Second:* _____
 - B. Approval of Minutes

Motion: _____ *Second:* _____

- IV. - ACTION ITEMS**
 - 1. Nomination and Election of 2021 Wyoming State Fair Board Chair

Motion: _____ *Second:* _____
 - 2. Nomination and Election of 2021 Wyoming State Fair Board Vice-Chair

Motion: _____ *Second:* _____
 - 3. Resolution Setting for 2022 Board Meeting Dates

Motion: _____ *Second:* _____
 - 4. Election of (3) Board Members to Serve on the Executive Committee alongside the Chair & Vice-Chair

Position 1

Motion: _____ *Second:* _____

Position 2

Motion: _____ *Second:* _____

Position 3

Motion: _____ *Second:* _____

V. - PUBLIC COMMENT

Please note that public comments are limited to 5 minutes per person.

1. Presentation regarding the Old Armory Historic Dedication – Wyoming National Guard

VI. - 2021 WYOMING STATE FAIR REPORT & DISCUSSION

- A. 113 Financial Report
- B. Attendance Reports – Gate & Grandstand Admissions
- C. Endowment Contributions from the 2021 WSF
- D. Superintendent Reports

VII. - GENERAL MANAGER REPORT

VIII. - ASSISTANT MANAGER REPORT

IX. - MAINTENCE SUPERVISOR REPORT

X. - 2021 COMMITTEE REPORTS

- A. State Fair – Director Miyamoto
- B. Endowment – Director Broda
- C. Facilities – Director Westby
- D. Finance/Budget – Director Barks
 1. Executive Summary
 2. State Fair Budget FYTD through July
 3. State Fair Board Budget FYTD through July
 4. Non Fair Budget FYTD through July
- E. Personnel/Rules – Director Steffen
- F. Marketing/Promotion/Planning Events – Director Shober

XI. - OLD BUSINESS

- Board Appointments & Re-Appointments Update
- Converse County Tourism Sign MOU

XII. - NEW BUSINESS

A. 2022 GM Fair Planning Master List

- 2022 GM Fair Planning Timeline
- 2022 Contract Roster & Drafted Contracts Dropbox
- 2022 RFP Roster

XIII. –EXECUTIVE SESSION – Personnel & Security

XIV. - ADJOURN